

HAMPTON HEALTH DEPARTMENT

1320 LaSalle Ave., Hampton VA 23669

Phone: (757) 727-1140 / Fax: (757) 727-1227

TEMPORARY FOOD SALE OR DISTRIBUTION APPLICATION

The person named below is making application for a temporary food sale or distribution permit in accordance with the City Code of Hampton, Chapter 15 and the Food Regulations. It shall be valid only within the City of Hampton at the location designated and only for the day(s) specified. The permit is for the sale or distribution of prepared foods from an approved source. All vendors must pay a state fee of \$40 for the first permit they receive each year. Proof of payment must be retained by the vendor to avoid payment in other localities and other events. All applications must be submitted at least five(5) business days prior to the event for review and approval. **Make your check payable to "Hampton Health Department"** and mail your health department application and \$40 check to the address above.

The \$40 permit fee must be paid prior to the issuance of a permit.

Name _____ Phone(H) _____

Address _____ Phone(W) _____

City _____ State _____ Zip Code _____

Organization _____

Event: **HAMPTON BAY DAYS** _____ Date(s) of Sale _____

Location of Sale _____ Time of Sale _____

FOODS TO BE SOLD OR DISTRIBUTED

**The sale of any home prepared (except baked goods) or canned foods is prohibited.
Home baked goods may be allowed**

FOOD	SOURCE (Where purchased)	PREPARATION (where & how)
1 _____	_____	_____
2 _____	_____	_____
3 _____	_____	_____
4 _____	_____	_____
5 _____	_____	_____
6 _____	_____	_____
7 _____	_____	_____
8 _____	_____	_____

By signing this permit/application, I do hereby agree to comply with the rules and regulations as outlined on this application and with the instructions that accompany it. I understand that only the foods listed may be sold or distributed. Failure to comply with this and all other requirements may result in a permit not being issued, having the permit suspended and having to leave the event and / or being banned from participating in future events.

Signed _____ Date _____

Reviewed / Approved by _____ Date _____

***THERE SHOULD BE NO SMOKING, EATING OR DRINKING IN FOOD PREP AREAS!**

The following items are required for any permit that involves the sale, distribution, and/or preparation of potentially hazardous foods. **After each item listed, describe the method or source you will use to fulfill the requirement.** (For example, overhead protection -- I will use a tent which is fire retardant.)

1.)**WATER** (all water must be from an approved source (e.g.. city water)):

2.)**SEWAGE DISPOSAL** (all wastewater must be disposed of in an approved manner(e.g. city sewer)):

3.)**OVERHEAD PROTECTION** (food prep., service and display areas must be protected (e.g. tent)):

4.)**HANDWASHING** (some method must be provided for proper hand washing in the food prep area)
(e.g. cooler with spigot, water soap, towels and catch bucket)):

5.)**UTENSIL WASHING** (facilities must be provided for washing, rinsing & sanitizing utensils, equipment, etc. (e.g. 3 tub set up with water, dish soap, and bleach)):

6.)**REFRIGERATION** (all potentially hazardous cold foods must be kept below 45° F (e.g. coolers w/ice)):

7.)**HOT HOLDING**(all potentially hazardous hot foods must be held at greater than 140° F(e.g. gas grill)):

8.)**CONDIMENTS** (condiments must be dispensed or individually wrapped, no open bowls):

9.)**PROTECTION FROM PUBLIC** (all food & cooking facilities must be protected (e.g. sneeze shields in front of open grilles or griddles)):

IMPORTANT!!!!!!!!!!!!!!!

ALL FOOD, UTENSILS, AND EQUIPMENT MUST BE STORED UP OFF OF THE GROUND

The entire ground area under the tent/canopy must be covered (e.g. tarpaulin)

The following items are also required and must be provided and/or used during the event:

- 1.) **Plastic gloves** 2.) **Approved ice scoop** 3.) **Metal-stem food thermometer** 4.) **Hair restraints**
5.) **Chlorine test paper** 6.) **Wiping cloths & sani-solution** 7.) **Diagram of Food Booth/ Stand**